## Minutes

April 27, 2010

The special meeting of the Cleveland County Budget Board was called to order this 27<sup>th</sup> day of March, 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman Saundra DeSelms, Vice-Chairman Tammy Howard, Secretary Rhonda Hall, Member Joe Lester, Member George Skinner, Member Rusty Sullivan, Member David Tinsley, Member

Others present: Dave Batton, Melinda Duke, Denise Ellison, Christine Brannon, Lisa Winters, Deborah VanWye, Suzanne Annesley, Paul Moses, Wanda Danely, Harlen Fipps, Terry Childress, Paula Roberts, Anette Pretty, Shari Kinney, Sherrie Autry, Dan Cary, Charlie Keeling, Valerie Mattheus, Gayla Sukenis, Rhett Burnett, Susan Moffat, Matt Stockman, Johnnie Mulder and Tracey Payton.

Chairman Cleveland called for David Batton, Assistant District Attorney, to discuss the Resolution having contracts and/or agreements terminated and or closed on or before June 30<sup>th</sup> of each fiscal year. Mr. Batton also explained if a contract extends over into another fiscal year, it can't be paid for in the current fiscal year. The services will need to be prorated month-to-month, with encumbrances in the new fiscal year.

Chairman Cleveland called for the Presentation by Tammy Howard, Cleveland County Clerk, to outline the guidelines and budget forms for the new zero based budgeting process.

Saundra DeSelms stated all budgets needed to be submitted by mid May.

Tammy Howard also discussed that each department will need a Disaster Recovery Plan in the event the Courthouse is closed.

There being no further business to come before the Board, Joe Lester moved that the meeting be adjourned. Saundra DeSelms seconded the motion.

The vote was: Rod Cleveland, yes; Saundra DeSelms, yes; Tammy Howard, yes; Rhonda Hall, yes; Joe Lester, yes; George Skinner, yes; Rusty Sullivan, yes; David Tinsley, yes. Motion Carried.

(Clerk's Note: Agenda was posted on 04-22-10 @ 2:19 p.m.)